

DA-HOW Phone Meeting Intergroup (PMI) Meeting
Monday, March 12, 2018

Moderator Laurece NC Secretary Melissa WA State

Meeting Began approx. 8:45 EST (Usual moderator was unable to attend. No experienced intergroup attendees were present to lead. Melissa WA asked for group conscience. Consensus was to proceed.)

Roll call: Laurece NC, Sherry MA, Mary Michigan, Amy AZ, Molly NY, Melissa WA

1. Opened with Serenity Prayer
2. Meeting Minutes Read by Melissa

Correction: Laurece is our current DA HOW Sponsor/Sponsee Coordinator. Amended meeting minutes approved

REPORTS:

Mary Chair Sponsorship/Newcomer Committee Report (Mary, Avis, Sherry, Laurece, Melissa)

Stated the purpose of group is to help the newcomer find sponsors as well as to review and improve sponsorship process as a whole. Committee met twice this past month.

Recommendations to Intergroup to improve access for newcomers:

1. DA HOW Intergroup Phone List to be improved
2. Establish a Newcomer Greeter for each DA HOW meeting
3. Add "For The Newcomer" section on website in Resources to better serve newcomers
4. Encourage DA HOW individual groups have a designated Intergroup Rep service position
5. Suggest Sponsors "Step up" after first 90 Questions completed instead of 30 questions.*
6. Create a DA HOW newcomers meeting once a week on how to get started at meeting
7. Eliminate the term ad hoc
8. * Laurece: Suggests keeping to current step up after 30 days sponsor and 1 outreach call guideline.
9. Mary (On behalf of Allison) Treasurer Report:
Donations were received. No funds spent. Details at next meeting

Laurece Sponsor/Sponsee Coordinator Report:

-In the past month 16 persons called seeking sponsorship, 3 sponsors indicated availability, 1 lost abstinence, 2 persons found their own sponsors, 1 taken on by coordinator, 2 persons found sponsorship via coordinator, 1 male sponsor still available.

-Note: 9-10 persons still looking for sponsors. Reminder to announce need for sponsors at each meeting and encourage both sponsors and sponsees to call

-Laurece's Draft document for Newcomers

(Note: copy of these guidelines was sent via email to intergroup prior to the meeting) Laurece created kind and compassionate "For Newcomers" materials that she now gives to newcomers to assist them with getting started. She noted that some new members have been 'shamed' for slips.

Old business: Read by Melissa'

1. **Intergroup Rep position for World Service.** (Mary & Melissa are still interested. Tabled until next meeting. Mary needs Rebekah to provide further information of requirements and details Melissa asked that more long-term Intergroup members be present before deciding.)
2. **Phone list Coordinator:** (Sherry is committed to being our phone list coordinator. Rebekah sent Sherry information related to her taking on this position today.)

New business:

Update DA HOW Intergroup Phone list: Mary read details from Newcomer/Sponsor Committee suggestions for improvement:

1. Adjust spreadsheet. Adds columns for: Newcomer, Temp Sponsor (Commits to calling back & being avail. Sets and commits to a time.) Avail Sponsor (Text or calls person back if slot/s are full) PRG. Outreach

2. Update phone list weekly, not monthly

3. Verify all members on list are currently active in DA HOW.

- Keep list “Current.” Consider an 'auto message' every 1-6 months. Laurece mentioned this works for another 12 step group she attends.

4. Announce at all DAHOW meetings: invite all to join phone list

Discussion ensued:

Laurece:

- Suggest: Put sponsor column right after person's name for easier ability to read.
- Distinguish who is **available to sponsor** so someone who wants **ad/hoc**.
- Problem. People don't pick up. Newcomers make 10 calls per pay and no one responds.
- Create level on sheet of what sponsor can offer: Example: Available for (PRG/TEMP SPONSOR/ AD HOC/OUTREACH) Create explanation of initials at bottom of page
- **Amy:** Simplify rather than complicate

- Newcomer need to take responsibility to call and ask about status of member
- Suggest adding column for PRG's
- Suggest use an alphabetical order for abbreviations that is the same for all persons
- Is not sure it is necessary to list what meetings a person attends.

Sherry: Keep it simple. 'S' for sponsor or nothing else. Like to make sure that the list is updated weekly so that it is easier for newcomers to get added on and have access to list.

- **Mary:** It's helpful to know what meetings as each one has a different focus

- Keep it alphabetized
- Regarding outreach. DA HOW: Challenging. What is person calling me for.

- Issues: Re. Ad hocs: Person calls the same person every day. Doesn't branch out to different members.

Melissa: Made a **motion** that we change our phone list to create a column for **Sponsor** after each person's name and second column “**AVAIL FOR.**” Amy seconded **Motion passed.**

Laurece suggested and Amy made **motion** to: List Availability in order of responsibility level :OUTREACH, AD HOC, TEMP SPONSOR, SPONSOR, PRG with a key column at bottom.

Amy and Mary? Made **Motion and this passed.**

Motion made and seconded to close meeting.

Meeting concluded at 9:36 EST